

Agenda for a meeting of the Executive to be held on Tuesday, 1 March 2022 at 10.30 am in the Council Chamber - City Hall, Bradford

Members of the Executive – Councillors

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| LABOUR |
| Hinchcliffe (Chair) |
| I Khan |
| Ross-Shaw |
| Ferriby |
| Jabar |
| Duffy |

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
 - The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
 - If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.
 - Given the restrictions on room capacity, any Councillors and members of the public who wish to make a contribution at the meeting are asked to email jill.bell@bradford.gov.uk or yusuf.patel@bradford.gov.uk by 10.30 on Friday 25 February 2022 and request to do so. You will then be advised on how you can participate in the meeting.
 - If you wish to observe the proceedings a webcast of the meeting will be available to view live on the Council's website at <https://bradford.public-i.tv/core/portal/home> and later as a recording.
 - On the day of the meeting you are encouraged to wear a suitable face covering (unless you are medically exempt) and adhere to social distancing. Staff will be at hand to advise accordingly.
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From:

Parveen Akhtar
City Solicitor

Agenda Contact: Jill Bell / Yusuf Patel

Phone: 01274 434580/4579

E-Mail: jill.bell@bradford.gov.uk / yusuf.patel@bradford.gov.uk

To:

A. PROCEDURAL ITEMS

1. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

2. MINUTES

Recommended –

That the minutes of the meeting held on 1 February 2022 be signed as a correct record (previously circulated).

(Jill Bell / Yusuf Patel - 01274 434580 434579)

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jill Bell / Yusuf Patel - 01274 434580 434579)

4. RECOMMENDATIONS TO THE EXECUTIVE

To note any recommendations to the Executive that may be the subject of report to a future meeting. (Schedule to be tabled at the meeting).

(Jill Bell / Yusuf Patel - 01274 434580 434579)

B. STRATEGIC ITEMS

LEADER OF COUNCIL & CORPORATE

(Councillor Hinchcliffe)

5. WEST YORKSHIRE JOINT SERVICES - GOVERNANCE CHANGES AND LEGAL AGREEMENT

1 - 16

The City Solicitor will submit a report (**Document “BG”**) which seeks approval for governance changes at West Yorkshire Joint Services and for changes to the underpinning legal agreement. In recent years the non-statutory activity of Joint Services has contracted. WYJS Committee are recommending a slimmed down model of governance which will still deliver the statutory functions of the 5 Councils whilst minimising bureaucracy and increasing accountability and visibility of the services provided.

Recommended –

That Executive approve the recommendation of the West Yorkshire Joint Services Committee to modify its governance arrangements and authorise the City Solicitor to sign the revised Agreement.

Overview and Scrutiny Committee: Corporate

(Michael Bowness - 077910 38758)

C. PORTFOLIO ITEMS

EDUCATION, EMPLOYMENT AND SKILLS PORTFOLIO & DEPUTY LEADER

(Councillor I Khan)

6. **PROPOSAL TO LOWER THE AGE RANGE AT SANDY LANE
PRIMARY SCHOOL FROM 4 TO 11 YEARS TO 2 TO 11 YEARS**

17 - 42

The Strategic Director of Children's Services will submit a report (**Document "BH"**) which sets out proposal to establish Early Years provision at Sandy Lane Primary School. Sandy Lane Primary School, Cottingley Road, Allerton Bradford BD15 9JU currently admits children aged between 4 to 11 years. The proposal is to lower the age range of the school to the admission of include 2, 3 and 4 year olds.

The proposal will create provision for up to 26 full time equivalent places allowing 2, 3 and 4-year old children to access their early education entitlement. The provision will be managed by the School Governing Body.

Recommended –

That the Executive approve the proposal to change the lower age Range at Sandy Lane Primary School to include 2, 3 and 4 year old children from 1 April 2022. This will support families residing in the Sandy Lane neighbourhood by improving their access to a full range of early years and childcare provision to meet the needs of the children and their families.

Overview and Scrutiny Committee: Children's Services

(Emma Hamer - 01274 439535)

**REGENERATION, PLANNING & TRANSPORT
PORTFOLIO**

(Councillor Ross-Shaw)

7. ILKLEY NEIGHBOURHOOD DEVELOPMENT PLAN

43 - 124

The Strategic Director of Place will submit a report (**Document “BI”**) which sets out the Ilkley Neighbourhood Development Plan which has been prepared by the Town Council. The Plan has now been the subject of an independent examination by Andrew Freeman and his report confirms that the Plan, subject to the incorporation of a number of modifications meets the Basic Conditions outlined in legislation. He has recommended that the Plan proceeds to local referendum.

Recommended –

- (1) That the submitted Ilkley Neighbourhood Development Plan and accompanying Policies Map (Appendices 1a and 1b to Document “BI”) is subject to the modifications (Proposed Modifications PM1 to PM13) as set out in the Examiner’s Report (Appendix 2 to Document “BI”), together with any relevant factual changes to ensure the amended Plan is correct.**
- (2) That the modified and amended Ilkley Neighbourhood Development Plan is subject to a local referendum in the designation neighbourhood area (the Ilkley Town Council area).**
- (3) That should the Plan be successful at the local referendum, the Plan should be formally made via delegated decision by the Assistant Director (Planning, Transportation and Highways) in consultation with the Portfolio Holder (Regeneration, Planning and Transport) in line with the agreed governance arrangements and within the timescales required by legislation.**

(Overview & Scrutiny Committee: Regeneration and Economy)

(Andrew Marshall - 01274 434050)

8. OXENHOPE NEIGHBOURHOOD DEVELOPMENT PLAN

125 -
274

The Strategic Director of Place will submit a report (**Document “BJ”**) which sets out the Oxenhope Neighbourhood Development Plan which has been prepared by Oxenhope Village Council. The Plan has now been the subject of an independent examination by Andrew Freeman and his report confirms that the Plan, subject to the incorporation of a number of modifications meets the Basic Conditions outlined in legislation. He has recommended that the Plan proceeds to local referendum.

Recommended –

- (1) That the submitted Oxenhope Neighbourhood Development Plan and accompanying Policies Map (Appendices 1a and 1b to Document “BJ”) is subject to the modifications (Proposed Modifications PM1 to PM12) as set out in the Examiner’s Report (Appendix 2 to Document “BJ”), together with any relevant factual changes to ensure the amended Plan is correct.**
- (2) That the modified and amended Oxenhope Neighbourhood Development Plan including the Oxenhope Design Guide (Appendix 1c to Document “BJ”) is subject to a local referendum in the designation neighbourhood area (the Oxenhope Village Council area).**
- (3) That should the Plan be successful at the local referendum, the Plan should be formally made via delegated decision by the Assistant Director (Planning, Transportation and Highways) in consultation with the Portfolio Holder (Regeneration, Planning and Transport) in line with the agreed governance arrangements and within the timescales required by legislation.**

Overview & Scrutiny Committee: Regeneration and Economy

(Andrew Marshall - 01274 434050)

9. MINUTES OF THE WEST YORKSHIRE COMBINED AUTHORITY

To receive the minutes of the meeting(s) of the West Yorkshire Combined Authority held on 9 December 2021 ([Please click here to view the minutes](#))